

## CONSTITUTION of ARDLEIGH SAILING CLUB

(Last Amended 6 March 2022)

Notes

The rules are divided into the following sections:

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The side-headings are provided for convenience and do not affect the meaning of any clause.

### SECTION ONE - NAME AND OBJECTS

1. The name of the Club shall be “Ardleigh Sailing Club” (hereinafter referred to in these rules as “the Club”). The burgee of the Club shall be a white A on a blue background.
2. The objects for which the Club is formed are:
  - (a) to promote and facilitate community participation in the following activities dinghy racing, sailing, sail boarding, canoeing, and paddle boarding (hereinafter referred to in these rules as “the approved water sports”).
  - (b) to maintain a working relationship with local educational establishments and other local organisations in order to encourage an interest in the approved water sports amongst schools, colleges and universities as well as other local organisations
  - (c) to provide social and other facilities for Members as may be from time to time determined.
3. The Club shall be non-profit making in nature.
4. The Club shall be registered with HMRC as a Community Amateur Sports Club (CASC) as that term is defined by s658 of the Corporation Tax Act 2010. Any surplus income, assets or gains arising from the operation of the Club shall be re-invested in the Club and under no circumstances are these to be distributed in cash or in kind to Members or third parties except as donations to other Clubs that are registered as CASCs or a Registered Charity at the direction of the Committee.

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### SECTION TWO - OFFICERS

5. The officers of the Club shall be Full or Family Members of the Club and shall consist of:

- a Commodore
- a Vice Commodore
- a Rear Commodore
- an Honorary Secretary
- an Honorary Treasurer
- an Honorary Sailing Secretary

Officers of the Club

and

- an Honorary Membership Secretary

These officers shall be elected at the Annual General Meeting each year and shall hold office for one year, retiring at the termination of the Annual General Meeting in each year. All officers of the Club shall be eligible for re-election.

6. The Honorary Secretary shall:

- (a) Conduct the correspondence of the Club;
- (b) Keep custody of all Club documents;
- (c) Keep full minutes of all meetings of the Club, the Committee and Sub-Committees which shall be confirmed and signed by the appropriate chairman upon the agreement of the Club, the Committee or Sub-Committee at the next following meeting of the Club, the Committee or Sub-Committee;
- (d) Maintain contact with the Club's legal adviser to ensure that the Club's affairs are managed in accordance with current law;
- (e) Maintain any such certificates or registrations, and complete any such non-financial returns, as may be required by law.

Duties of Honorary Secretary

7. The Honorary Membership Secretary shall:

- (a) Keep a register of Club Members' names and addresses;
- (b) Keep a register of Registered Craft.

Duties of Honorary Membership Secretary

8. The Honorary Treasurer shall:

Duties of Honorary Treasurer

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(a) Offer assurance as to the accuracy of such accounts as and when required by law or by the Committee.

(b) Prepare a financial report including an Annual Balance Sheet as at 30<sup>th</sup> September each year and cause such Balance Sheet (and accounts as necessary) to be audited at least once annually and shall thereafter cause the same to be exhibited in the Club premises at least fourteen days before the date of the Annual General Meeting.

(c) Administer such insurance policy or policies as maybe needed fully to protect the interests of the Club, its Trustees, officers and its Members;

### 9. The Auditors shall:

(a) Be a professional firm with suitable experience and qualified staff who have no other connection to the Committee of the Club.

(b) Be appointed at the Annual General Meeting in each year.

Duties of Auditors

(c) Audit upon the accounts of the Club when called upon to do so and give such certificate of assurance as to the accuracy of the said accounts as shall be required by law or by the Committee.

(d) If either unwilling or unable to act, inform the Committee who shall appoint a similarly qualified substitute to hold office until the appointment at the next Annual General Meeting.

## SECTION THREE - MEMBERSHIP

10. There shall be the following categories of Membership with power to vote at all meetings of the Club as indicated hereunder. The rights, obligations and privileges of each category of Members are as defined in the latest edition of the bylaws of the Club [to be found in Section 8].

**A FULL OR INDIVIDUAL MEMBER** - being a person who, at the date of election, shall have attained the age of twenty-three shall have one vote.

Categories and Votes of Membership

**A FAMILY MEMBER** - which expression shall include one or two co-habiting adults and all children within their guardianship under the age of eighteen years of age. The family unit shall have one vote, exercisable by an adult.

**A YOUNG ADULT / FULL-TIME STUDENT** - being a person who, at the date of election, shall either have attained the age of seventeen but be less than twenty-three, or be in Full Time Education, shall have one vote.

Categories of Membership which have no power to vote may be created or deleted at the discretion of the Committee. Examples of such categories might include, but not be limited to, the following: {HONORARY MEMBER, TEMPORARY MEMBER, SOCIAL MEMBER, BLOCK MEMBERSHIP}

Applicants for Membership shall be accorded Temporary Membership rights, (i.e. with no voting rights) from the date of receipt of their application form.

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11. The rate of Subscription Fee for each category of Membership shall be proposed by the Committee to the Members at the Annual General Meeting in each year. Any proposed changes shall be approved by a majority of those present and entitled to vote and shall become operative on the first day of April immediately following the Annual General Meeting. The rates of all Subscription Fees, and Entrance fees (if any) and shall be prominently displayed in the Club premises. When and where necessary the Committee can make special discounts and determine the rate of fees for new non-voting categories.

12. Membership shall be open on application to anyone interested in the approved water sports regardless of sex, age, disability, race, sexual orientation, gender reassignment, pregnancy or maternity, religion, belief or absence thereof. Membership may, however, be limited according to available facilities on a non-discriminatory basis.

13. Membership subscriptions will be kept at levels that will not pose a significant obstacle to participation.

14. The Club Committee may refuse Membership or, subject to paragraph 21, remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal of Membership may be made to the Members.

15. Members shall also make the following annual payments to be agreed as set out in paragraph 11.

Membership Fee

(a) An annual boat Registration Fee of such a sum which shall entitle a Member to sail his/her own boat on the water controlled by the Club and a reserved space in the Club's boat park.

(b) Payment of boat fees will be shown by the issue of a Permit in the form decided from time to time by the Committee.

(c) Except for open meetings organised by the Club, or by special permission of the Committee, no boat shall be kept on the Club site or sailed on Club water without a Permit, which shall be non-transferable and for which a charge shall be made by the Club as above. Permits will be issued annually upon receipt of the Registration Fee and such other documents as may be prescribed from time to time. The Committee reserves the right to request production of proof of Insurance Cover.

(d) All Members shall pay their first annual subscription, including any Entrance Fee if required, upon election to the Club. Thereafter the annual subscription as set out in the current Schedule of Fess is payable.

(e) The Membership year runs from 1st April each year.

New Members joining in April, May, June and July: pay full Membership fee and full boat fees, and Membership renewal due 1st April following year.

New Members joining in August and September: pay the discounted Membership fee and full boat fees, Membership renewal due 1st April following year and become temporary non-voting Members until 31st March

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following year.

Winter Members joining in October to March: pay Winter Membership fees and become temporary non-voting Members until end of Frostbite series. Thereafter the annual subscription as set out in the current Schedule of Fees is payable on the following 1<sup>st</sup> April after their initial subscription date, unless otherwise agreed by the Committee.

(f) Any Member who has not paid his/her annual subscription after one calendar month of the due date may have his/her name removed from the list of Members at the discretion of the Committee and, in any case, shall not be entitled to the rights and privileges of Membership until such subscription is paid.

Members' duty to provide an up to date email and/or correspondence address

16. Every Member shall furnish the Honorary Secretary with an up-to-date valid email address, and/or a correspondence address which shall be recorded in the Register of Members and any notice sent to either address shall be deemed to have been duly delivered.

**Election and retirement of Members**

Candidates for election

17. An application for Membership shall be in the form prescribed by the Committee and shall include the name and address of the candidate and the names of family Members included in a Family Membership.

Application for Membership

18. Upon receipt of an application for Membership, the Honorary Treasurer shall enter such application in a Register of Candidates and shall present the application for consideration at the next meeting of the Committee. The election of all classes of Members is vested in the Committee and shall be a simple majority vote. At the request of one Committee Member, election may be by secret ballot.

Election of Members

19. The Honorary Secretary or Honorary Membership Secretary shall inform each candidate in writing of the candidate's election or non-election. The elected candidate shall be furnished with a copy of the Rules and Bylaws of the Club and request made for such payments of subscriptions and fees as are necessary.

Payment of Fees on Election

20. Upon election to Membership a candidate shall pay, within one calendar month, such fees as shall be requested. In default of such payment, the election shall be void unless sufficient cause for delay can be shown.

One year's temporary absence of a Member

21. A Member who, for any reason, anticipates inability to use the Club or its facilities for the whole of any one year shall be excused payment of the annual subscription and other annual fees provided that notice in writing is given to the Honorary Secretary before the last day of January in the current year. A Member wishing to be reinstated during the year in question shall pay such portion of the annual subscription as the Committee shall require.

Retirement of a Member

22. A Member desirous of retiring from Membership shall give notice in writing to the Honorary Secretary before the last day of January and shall not then be liable to pay the subscription for the following year. Upon re-application by a past Member, the Committee may, at its discretion, excuse the payment of an Entrance Fee.

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Arrears of Subscription	<p>23. The Committee may cancel, without notice being given, the Membership of any Member whose annual subscription and other annual fees are more than three months in arrears provided that the Committee may, at its discretion, reinstate such Member upon payment of arrears. No Member whose annual payment is in arrears may enter any Club event or regatta or vote at any meeting.</p>
<b>Conduct of Members</b>	
Under-taking by Members to abide by the rules	<p>24. Every Member, upon election and thereafter, is deemed to have notice of, and impliedly undertakes to comply with, the Club rules and the current Bylaws and Regulations of the Club. Any refusal or neglect to do so, or any conduct which, in the opinion of the Committee, is either unworthy of a Member or otherwise injurious to the interests of the Club, shall render a Member liable to expulsion by the Committee.</p> <p><b>PROVIDED THAT</b>, before expelling a Member, the Committee shall call upon such a Member for a written explanation of the Member's conduct and shall give the Member full opportunity of making explanation to the Committee, or of resigning.</p>
Expulsion of Members	<p>A resolution to expel a Member shall be carried by a simple majority vote by those Members of the Committee present at a quorate Committee Meeting and voting on the resolution.</p> <p>Appeal against expulsion may be made to the Members in a General Meeting. The date, time and place of this meeting has been circulated to the full Membership by the Honorary Secretary, or other Committee Member.</p>
Guests in the Club	<p>25. Members shall enter the names of guests in the Visitor's Book. Not more than three guests may be introduced on any one day and the same guest may not be introduced more than six times in any calendar year. This rule also applies to a Member inviting a guest as a crew.</p>
Damage to club property	<p>26. A Member shall not knowingly remove, injure, destroy or damage any property of the Club and shall make restitution for the same if called upon to do so by the Committee or by the Honorary Secretary upon instructions of the Committee.</p>
Exhibiting of notices	<p>27. A Member shall not cause any communication in whatever form to be exhibited on Club notice boards or premises without permission of the Honorary Secretary.</p>
Settlement of Accounts	<p>28. A Member shall settle any indebtedness for refreshment or otherwise before leaving the Club premises, or in accordance with any bylaw relating to the settlement of such indebtedness.</p>
Duties	<p>29. It is a condition of Membership that all adult Members other than Block, Honorary or Temporary Members undertake duties necessary to run the Club and to service and maintain the Club facilities as they may be requested to do from time to time by the Committee</p>
Complaints	<p>30. Complaints of any nature relating to the management of the Club premises shall be addressed in writing to the Honorary Secretary. Under no circumstances shall a servant of the Club be personally reprimanded by a Member.</p>

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Competitors in club races 31. Any person who is a competitor or crew Member in any race sponsored by or on behalf of the Club is entitled to the use of the Club premises within a period of 24 hours before and after the race in which they are competing.

Powers to expel those admitted under Rule 29 thereof 32. The Honorary Secretary or any other person, who has received the authority of two Members of the Committee, may expel, temporarily or permanently, any person who has the right to the use of the Club premises only under rule 29.

**Limitation of Club liability**

33. Members, their guests and visitors are bound by the following Rule which shall also be exhibited in a prominent place within the Club premises:

*Members of the Club, their guests or visitors may use the Club premises, and any other facilities of the Club, entirely at their own risk and impliedly accept that:*

*(a) The Club will not accept any liability for any damage to or loss of property belonging to Members, their guests or visitors to the Club.*

Limitation of club liability

*(b) The Club will not accept any liability of personal injury or other losses arising from the use of the Club premises or any other facilities of the Club. These includes personal injury or losses either sustained by Members, their guests or visitors or caused by the said Members, guests or visitors, whether or not such damage or injury could have been attributed to or was occasioned by the neglect, default or negligence of any of them, the Officers, Committee or servants of the Club.*

34. Membership of the Club and acceptance of these rules by the Member will be deemed to constitute consent to the holding of relevant personal data for the purpose of the Data Protection Acts.

**SECTION FOUR - COMMITTEE**

Retirement of Members of the Committee

35. The Committee shall consist of the Officers, ex officio, and not less than four nor more than nine Members with voting rights of the Club elected at the Annual General Meeting each year to hold office until the termination of the next Annual General Meeting.

Candidates for election to the Committee

36. All Committee Members may offer themselves for re-election each year at the Annual General Meeting.

37. Candidates for election to the Committee (not being officers of the Club) shall be all existing Committee Members willing to offer themselves for election and such other Full or Family Members whose nominations, duly proposed and seconded in writing by Full and Family Members of the Club with their consent, shall have been received by the Honorary Secretary at least 14 days prior to the date of the Annual General Meeting in each year.

Election of the Committee by ballot

38. There shall be a ballot if the number of candidates for election is greater than the number of vacancies to be filled.

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No contest for election	<p>39. If the number of candidates for election is equal to or less than the number of vacancies to be filled then all candidates shall be deemed to be elected if two thirds of those present at the Annual General Meeting, and entitled to vote, vote in favour of such election.</p> <p>40. In the event of the ballot failing to determine the Members of the Committee because of an equality of votes the candidate or candidates to be elected from those having an equal number of votes shall be determined by lot.</p>
Casual vacancy	<p>43. If, for any reason, a casual vacancy shall occur, the Committee may co-opt a Full or Family Member to fill such a vacancy until the next following Annual General Meeting.</p>
Retiring Commodore ex officio	<p>42. A retiring Commodore shall serve as an ex officio Member of the Committee in the year immediately following his retirement.</p>
Committee Meetings	<p>43. The Committee shall meet at least every two months making such arrangements as to the conduct, place of assembly and holding of such meetings as it may wish. The Commodore or in his/her absence a Chairman elected by those present shall preside.</p>
Voting at Committee	<p>44. Voting (except in the case of a resolution relating to the expulsion of a Member) shall be by show of hands. In the case of equality of votes the Commodore or Chairman (as the case may be) shall have a second and casting vote.</p>
Quorum	<p>45. Three Members present shall form a quorum at a meeting of the Committee.</p>
Powers to make Bylaws and Regulations	<p style="text-align: center;"><b>Powers of the Committee</b></p> <p>46. The Committee shall manage the affairs of the Club according to the Rules and shall cause the funds of the Club to be applied solely to the objects. <i>Vide</i> clause 2a</p>
Powers to make Bylaws and Regulations	<p>47. The Committee shall make such Bylaws and Regulations as it shall from time to time think fit and shall cause the same to be exhibited in the Club premises for fourteen days before the date of implementation other than those which may be immediately imposed by the Ardleigh Reservoir Committee. Such Bylaws and Regulations shall remain in force until approved or set aside by a vote at a General meeting of the Club.</p>
Appointment of sub-Committees	<p>48. The Committee may appoint such Sub-Committees as it may deem necessary and may delegate such of its powers as it may think fit upon such terms and conditions as shall be deemed expedient and/or required by the law. Such Sub-Committees shall consist of such Members of the Committee or of the Club as the Committee may Sub-Committees.</p>
Disclosure of interest to third parties	<p>49. A Member of the Committee, of a Sub-Committee or any Officer of the Club, in transacting business for the Club, shall disclose to third parties that he/she is so acting.</p> <p>50. The Committee, or any person or Sub-Committee delegated by the Committee to act as agent for the Club or its Members, shall enter into contracts only so far as expressly authorised, or authorised by implication, by the Members. No one shall, without the express authority of the Membership in General Meeting, pledge the credit of the Membership.</p>



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Members indemnification of Committee

51. In pursuance of the authority vested in the Committee by Members of the Club, Members of the Committee are entitled to be indemnified by the Members of the Club against any liabilities properly incurred by them or any one of them on behalf of the Club wherever the contract is of a duly authorised nature or could be assumed to be of a duly authorised nature and entered into on behalf of the Club.

The limit of any individual Member’s indemnity in this respect shall be a sum equal to one year’s subscription at the then current rate for that category of Membership unless the Committee has been authorised to exceed such limit by a General Meeting of the Club.

Nomination of Honorary Members by the Committee

52. The Committee may nominate for election at an Annual General Meeting such Honorary Members as the Committee may think fit. The total of such Honorary Members shall not, however, at any time, exceed six, or five percent of the total number of Members whichever is the higher.

The election of New Honorary Members shall be put to the vote at the Annual General Meeting each year and such Honorary Members shall be duly elected if two thirds of those present, and entitled to vote, vote in favour of election.

**SECTION FIVE - TRUSTEES**

Number of and terms of reference of Trustees

53. There shall be at least three Trustees of the Club who shall be appointed as necessary by the Committee of the Club from among Full, Family or Honorary Members who are willing to be so appointed. A Trustee shall hold office during their lifetime or until he/she shall resign, by notice in writing given to the Committee, or until a resolution removing him/her from office shall be passed at a meeting of the Committee by a majority comprising two-thirds of the Members present.

Property of club vested in Trustees

54. All property of the Club, including land and investments, shall be held by the Trustees for the time being, in their own names so far as is necessary and practicable, on trust for the use and benefit of the Club. In the death, resignation, or removal from office of a Trustee, the Committee shall nominate a new Trustee in his/her place, and shall as soon as possible thereafter take all lawful and practicable steps to procure the vesting of all Club property into the names of the Trustees as constituted after such nomination. For the purpose of giving effect to any such nomination, the Honorary Secretary for the time being is hereby nominated as the person to appoint new Trustees of the Club within the meaning of Section 36 of the Trustees Act 1925 and he/she shall by deed duly appoint the person or persons so nominated by the Committee.

Powers of Trustees

55. The Trustees shall in all respects act, in regard to any property of the Club held by them, in accordance with the directions of the Committee, and shall have power to sell, lease, mortgage or pledge any Club property so held for the purpose of raising or borrowing money for the benefit of the Club in compliance with the Committee’s directions (which shall be duly recorded in the minutes of the proceedings of the Committee) but no purchaser, lessee or mortgage shall be concerned to enquire whether any such direction has been given.

Indemnity of Trustees from club

56. The Trustees shall be effectually indemnified by the Committee out of the assets of

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the Club from and against any liability, costs, expenses and payment whatsoever which may be properly incurred or made by them in the exercise of their duties or in relation to any property of the Club vested in them, or in relation to any legal proceedings, or in which otherwise relate directly or indirectly to the performance of the functions of a Trustee of the Club.

Limitation of Liability  
of Club Trustees

57. (To be incorporated in every contract, lease, license or other agreement entered into by the Trustees of the Club).

The liability of the Trustees for the performance of any contractual or other obligation undertaken by them on behalf of the Club shall be limited to the assets of the Club.

### SECTION SIX – MEETINGS OF THE CLUB

Annual General  
Meeting

58. An Annual General Meeting of the Club shall be held each year in February or March on a date to be fixed by the Committee. The Honorary Secretary shall, at least fourteen days before the date of such meeting or of any General Meeting as hereinafter mentioned, deliver by post or email to each Member at the address provided as in Rule 11 notice thereof and of the business to be brought forward thereat.

59. No business, except the passing of accounts and the election of the Officers, Committee, Trustees and Auditor, and any business that the Committee may order to be inserted in the notice convening the meeting shall be discussed at such meeting unless notice thereof be given in writing by a Member entitled to vote to the Honorary Secretary at least twenty-one days before the date of the Annual General Meeting.

Special General  
Meeting

60. The Committee may at any time, upon giving twenty one day's notice in writing, call a General Meeting of the Club for any special business, the nature of which shall be stated in the summons convening the meeting, and the discussion at such meeting shall be confined to the business stated in the notice sent to Members

General Meeting  
upon request of  
Members

61. The Committee shall similarly call a General Meeting upon a written request addressed to the Honorary Secretary by at least thirty Members or one fifth of the total Membership, whichever is less. The discussion at such meeting shall be confined to the business stated in the notice sent to Members.

Chairman at Meetings

62. At every meeting of the Club the Commodore or, in his/her absence, a chairman elected by those present shall preside.

Quorum at Meetings

63. Fifteen Members entitled to vote and present shall form a quorum at any meeting of the Club.

Entitlement to vote at  
meetings

64 Only Family, Individual and Young Adult / Full-time Student Members shall be eligible to vote at any meeting of the Club. Each Member shall only cast one vote but Family Members are only allowed one vote per Family Membership at any meeting of the Club. Other Members may attend but are not entitled to vote.

Voting at Meetings

65. Voting, except upon the election of Members of the Committee, shall be by show of hands

Equality of Votes

66. In the case of an equality of votes the Chairman shall have a second or casting vote,

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on any matter other than the election of Members of the Committee.

Voting on Rule  
Change

67. On any resolution properly put to a meeting of the Club relating to the creation, repeal or amendment of any Rule, Bylaw or Regulation of the Club such Rules, Bylaw or Regulation shall not be created, repealed or amended except by a majority vote of at least two thirds of those present and entitled to vote.

### SECTION SEVEN - DISSOLUTION OF THE CLUB

Dissolution of the  
Club

68. If, upon the winding up or dissolution of the Club, there remains after the satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid to or distributed amongst the Members of the Club but shall be given or transferred to another institution or Club registered as a Community Amateur Sports Club, a Registered Charity or to the Royal Yachting Association, or its successor organisation, being the governing body of the sport of sailing. Such transfer of, or donation of, assets to be determined by the Members of the Club by resolution passed at a General Meeting at or before the time of the dissolution,

### SECTION EIGHT - BYLAWS

Rights and privileges  
of Members

These Bylaws can be amended, deleted or added at a Committee meeting. The updated Bylaws must be available to be read by Members on the website of the Club.

i. The present rights, obligations and privileges of each category of Membership shall be amended by the Committee and displayed on the notice board.

Control of car parking

ii. Cars may only be parked in areas designated for such parking so as not to cause an obstruction to other cars or to the approaches to the Club premises.

Control of dogs

iii. Pets, other than guide dogs, are not allowed inside the club premises beyond the extent of the car park. Pets in the car park must always be under control and not free to roam beyond the car park. If pets are confined to a car, please ensure they have adequate ventilation.

Opening of club  
premises

iv. The Club premises shall be open to Members at such times as the Committee shall direct.

Abandoned Boats

v. In addition to the powers given to the Committee under Rule 18 and Rule 42 hereof if, at any time, any fees payable to the Club by any Member or former Member shall be three months or more in arrears and a boat/ trailer/ trolley, the property of a Member or former Member, remains upon the Club premises:

(a) The Committee shall be entitled to move the boat/trailer/trolley to any other part of the Club premises without being liable for any loss or damage to the boat/trailer/trolley howsoever caused.

(b) Following RYA protocol, the Committee shall be entitled upon giving three months' notice in writing to the Member or former Member at his/her last known address shown in the Club Register, to sell the boat/trailer/trolley and deduct any moneys due to the Club (whether by way of arrears of subscription or annual payments, mooring, dinghy park fees or otherwise) from the net proceeds of sale before accounting the

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balance (if any) to the Member or former Member.

c) Alternatively, any boat/trailer/trolley which, in the opinion of the Committee cannot be sold may, after giving notice in writing as aforesaid, be disposed of in any manner the Committee may think fit and the expenses recovered from the Member or former Member. Any arrears, as aforesaid, to be a debt owing to the Club by the Member or former Member.

(d) Further, the Club shall at all times have a lien over Members' or former Members' boats/trailers/trolleys parked or moored on the Clubs premises or Clubs moorings in respect of all monies due to the Club, whether in respect of arrears of mooring fees or subscription or otherwise. Where a Member is in arrears with the payment of monies owed to the Club by at least six months, the Club may in any event take possession of the Member's boat/trailer/trolley.

### PROVIDED ALWAYS THAT:

Proper evidence has been maintained to show that all reasonable steps have been taken to trace a Member or former Member and that when and if the boat/trailer/trolley is sold the proceeds of the sale (less any indebtedness by the Member or former Member to the Club) shall be placed upon bank deposit account and retained against the eventuality of a claim by the owner (whether he/she be the said Member or the former Member or otherwise) for a period of six years.

Contamination	vii. Under no consideration will such substances as tar, oil, creosote or other phenol-based compounds be used as contamination of the water by these chemicals will result in strong, obnoxious wastes after chlorination of the water.
Craft allowed on the water.	viii. Craft allowed on the water shall be of specified types approved by the Committee. An updated list will be displayed on the noticeboard.
Fouling premises and land	ix. No Member or visitor shall commit any act which may result in the fouling of the premises or the marginal land of the water flowing into or in the reservoir.
Sailing area	x. Sailing shall be restricted to those portions of the reservoir defined on a plan displayed in the Clubhouse (and approved by the Ardleigh Reservoir Committee).
Notification of details of boats and display of Permit	xi. Every boat owner must notify the Honorary Membership Secretary of the type, name and sail number of any boat he/she will use on the reservoir, for inclusion in the Club Register. This registration shall not be transferable without express authority of the Club. All Members' boats must carry and display a current registration Permit, which will be issued by the Membership Secretary. Third-Party insurance must be held by the owner and it is the boat owners' responsibility to ensure that his/her craft has adequate buoyancy.
No right to beach other than on land leased by the Club	xii. Should Club Officers or Race Officers believe that a boat does not meet the above requirements, they have the power to refuse the owner permission to sail and shall make a report to the Committee.
	xiii. No craft shall beach, except within the area leased to the Club, except in emergency.

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xiv. Club Members shall be responsible for keeping the land around the Club premises in a clean and tidy condition.

xv. Cars must be parked in the specified area and as directed.

xvi. Portable primus, gas and other stoves are prohibited in all Club property and grounds.

xvii. Only approved launching trolleys shall be used and Members shall make certain that all excess grease is removed before entering the launching area.

xviii. No power-driven boat shall be used except the rescue and instruction launches.

xix. Boats and other tackle and apparatus are to be stored or left within the compound only in such places and at such times as the Ardleigh Reservoir Committee or Club may decide.

xx. Sailing shall be during the hours of daylight, unless specified as a particular Club Activity.

xxi. Officers of the Club reserve the right to request evidence of Membership and of boat ownership at any time.

Insurance by boat owners for third party risk

xxii. All boat owners shall insure for third party risks at a minimum of £3,000,000 (three million pounds sterling) and if at fault will be expected to settle any claim expeditiously. Please note that this minimum will be reviewed at least once a year at a Committee Meeting and amended if required.

xxiii. Fishing, shooting and bathing are strictly prohibited.

xxiv. The sanitary conveniences provided shall alone be used for all sanitary purposes.

xxv. No interference shall take place with the machinery, valves, drains, fences or other apparatus or works of the Ardleigh Reservoir Committee.

xxvi. Radio sets. The Club reserves the right to control the use of radio sets and similar equipment and any musical instruments in the interests of Club Members.

xxvii. No person shall enter the Club's dry lounge wearing any form of fouled or wet sailing clothing or gear.

Rights of fishermen and sailors

xxviii. During racing fishermen shall give way to sailors and rowers except when approximately 15 metres or less from a shore: at all other times sailors and rowers will avoid fishing tackle where possible.

Responsibility for children

xxix. Children up to 18 years of age shall sail only when an adult accepts responsibility for the child and is present at the Club during the time the child is afloat. Further, any adult responsible for a child is responsible for that child in, on or around the Club's premises.

xxx. All children, including juniors up to the age of 18 years, must be covered by a signed agreement from a parent or guardian, such agreement must provide details of

## CONSTITUTION of ARDLEIGH SAILING CLUB

*(Last Amended 6 March 2022)*

any special medical, physical or mental requirements applicable to the child in question.

Club not responsible  
for loss or damage

xx xi. The Club cannot be held responsible for loss or damage to Members' or visitors' property.

xxx-ii. Boats when left on the dinghy parks or elsewhere in the Club area must be adequately secured.